



**Title:** Clinic Assistant

**Profile:** Every Monday through Thursday, our clinic performs anywhere from 60-75 spay/neuter surgeries per day. As support to our surgery team, clinic assistants help ensure the surgical instruments and laundry are clean and sterilized appropriately.

**As a Clinic Assistant, you will:**

- Clean, dry and stock surgical laundry.
- Clean and sonicate surgical instruments and prepare surgical packs.
- Assist surgery staff as needed

**Requirements:**

- Must be 18 years or older.
- Must be able to stand and kneel continuously for a minimum of two hours.

**Required Training:**

- New volunteer orientation.
- Train with current volunteer or staff member.

**Schedule:**

- Commit to a consistent weekly volunteer schedule.
- Monday, Tuesday, Wednesday or Thursday from 10a.m.-2p.m. or 2p.m.-6p.m.

**Dress Code:** Volunteers are expected to wear sensible attire while volunteering. This includes closed-toed shoes; such as tennis shoes, and clothing that can be easily laundered.

**Support:** In addition to the above training, our surgery team members will be available to answer questions. Christie Ruark, Volunteer and Outreach Coordinator will be another contact for volunteer.

**Volunteer Name (print):** \_\_\_\_\_

**Volunteer Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_